



November 18, 2010

Dear Melissa,

Congratulations! You have been chosen to be honored as one of Manitowoc County's *Future 15!*

You will be honored with an award at Sail's Annual Banquet the evening of Thursday, January 6th, at Club Bil-Mar, Manitowoc. An invitation for you to attend the banquet will follow in a few weeks, and we highly encourage you to attend in order to be honored. Your family is also invited to celebrate with you!

At the Sail banquet, the Future 15 special section will be unveiled for the first time. The section will appear in the Herald Times Reporter on Friday, Jan. 7. The Herald Times Reporter asks for your cooperation in coordinating content for this section. Instructions for having your photo taken at the Herald Times Reporter office, 902 Franklin Street in Manitowoc, and coordinating your short bio are below.

Photos: Please contact Amy Hanson, Online and Niche Products editor, at ahanson@htrnews.com or 686-2152 to choose a time to be photographed. Time slots in 10-minute increments will be available on the following dates: Monday, Nov. 29 from 7 to 8 a.m. and from 5 to 6 p.m., and Wednesday, Dec. 1 from noon to 1 p.m. Please contact Amy no later than Tuesday, Nov. 23 to schedule a time that works best for you. Please plan to arrive 10 minutes early for the photo shoot and wear clothing that reflects your high school or college alma mater (school colors will be fine for apparel if you don't have an appropriate sweatshirt, T-shirt, polo, etc.; dress will be casual). Contact Amy at (920) 645-3756 if you are running late or need to reschedule the day of your shoot.

Bio: Debra Horn, a freelancer working with the Herald Times Reporter, will be in touch with you soon for answers to a few other fun questions needed to go with your bio. Your answers to these questions in addition to your application info will be used to form your bio that will appear in the Future 15 special section.

Again, we congratulate you on receiving this honor! If you have questions regarding the *Future 15*, please contact Stacey Groll at stacey@chambermanitowoccounty.org or 920.684.5575.

Respectfully Yours,

A handwritten signature in blue ink that reads "Jacque Bartow".

Jacque Bartow
Chair
Sail

A handwritten signature in blue ink that reads "Karen Szyman".

Karen Szyman
Executive Director
The Chamber of Manitowoc County

The logo for "the Chamber Manitowoc County". The word "the" is in a small, blue, sans-serif font above the word "Chamber", which is in a larger, bold, blue, sans-serif font. Below "Chamber" is the word "Manitowoc County" in a smaller, blue, sans-serif font.